

Most Common Pitfalls

Ensure you complete the application form in full.

There should be enough time available before the closing date to allow applicants time to complete this form and think about and review their answers. You do not need to complete the form in one sitting. You should ensure that all the areas are answered and time is particularly spent when completed the personal quality and attribute questions.

Don't make assumptions when completing the application, especially if you work for another fire service that you will automatically be shortlisted.

Your application is shortlisted by marking the responses to the personal qualities and attributes questions shown at the end of the application form. Your personal details are detached so the assessor will not be able to identify who has completed the form. It is advisable to use the space available or word count (if applicable) to respond to your answer. Be specific about your example and detail what action you took. Even if you are already employed as a firefighter you will still need to evidence this by completing the responses. It is advisable to initially draft your responses.