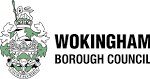
[](http://www.google.co.uk/url?url=http://www.getreading.co.uk/news/study-south-wokinghams-distributor-road-7275270&rct=j&frm=1&q=&esrc=s&sa=U&ved=0CCQQwW4wB2oVChMI1vqc4_atyAIVQkYUCh2S3QA-&usg=AFQjCNE5yvvI2uGJ66TwUMnBab_tH3y7aA) [](https://upload.wikimedia.org/wikipedia/en/1/19/Reading_Borough_Council_logo.svg) [](http://www.google.co.uk/url?url=http://www.jobsgopublic.com/employer/Bracknell%20Forest%20Council&rct=j&frm=1&q=&esrc=s&sa=U&ved=0CBgQwW4wAWoVChMI-72bsvWtyAIVAWk-Ch3GTQxI&usg=AFQjCNGlSNPPNiIuiFi4_nzM9SBMaiHTkg)[](http://www3.rbwm.gov.uk/)[Dark red text saying 'Slough Borough Council'](http://www.google.co.uk/url?url=http://simplychildsafe.com/childrens-services/serious-systematic-failures-sloughs-childrens-services/&rct=j&frm=1&q=&esrc=s&sa=U&ved=0CCYQwW4wCGoVChMIraPrlPatyAIVBjwUCh1fYg48&usg=AFQjCNFE0UR28jkfCZnSR5A2B0safGZnzQ)



Black and red text saying 'Royal Berkshire Fire and Rescue Service'

**Partnership Fire Safety Concern Referral Form**

|  |  |  |  |
| --- | --- | --- | --- |
| **Your Ref Number (if any):** |  | **Date of Referral** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Agency Details (part 1)** | | | | | |
| **AGENCY NAME** |  | | | | |
| **DEPARTMENT** |  | | | | |
| **Contact Name:** |  | | | | |
| **Contact Telephone No:** |  | **Contact Email:** | |  | |
| **Date of visit:** |  | | **Time of visit** | |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Areas of Concern (part 2):- A brief description of the concern must be included.** | | | | | | | | | | | | | | | | |
| **Fire Warning** |  | **Emergency Lighting** | |  | **Sources of Ignition/Heat** | | |  | | **Escape Routes and Fire Exits** | |  | | **Fire Separation, Walls, Ceilings, Doors** | |  |
| ***The Smoke and Carbon Monoxide Alarm (England) Regulations*** | | | | | | | | | | | | | | | | |
| **Insufficient Smoke Alarms** | |  | **Insufficient Carbon Monoxide Alarms** | | |  |  | | | | | | | | | |
| **Brief description of concern & any action taken:** | | | | | | | | | | | | | | | | |
| **People at risk** | |  | **Description of vulnerability:** | | | | | | | | | | | | | |
| **Name of premises:** | | |  | | | | | | | | | | | | | |
| **Address of premises:** | | |  | | | | | | | | | | | | | |
| **Type of Property** | | |  | | | | | | | | **No. of Floors** | | | |  | |
| **Responsible Person** | | |  | | | | | | | | **No. of Occupiers** | | | |  | |
| **Contact Telephone No:** | | |  | | | | | | **Mobile Number** | | | |  | | | |
| **Contact Email:** | | |  | | | | | | | | | | | | | |

|  |  |
| --- | --- |
| **Are there any safety or health risks to our staff that we should be aware of e.g. violence, abuse, etc.** |  |
| **Is there any additional information that would assist us e.g. door access codes, etc** |  |

|  |
| --- |
| **Feedback (part 3) – to be sent to referral Officer in Part 1** |
| **Description of outcome** |

|  |
| --- |
| **Contacts (part 4) – to be sent to** |
| |  |  |  | | --- | --- | --- | | **Bracknell** |  |  | | Bracknell Forest Council | [Environmental.health@bracknell.gov.uk](mailto:Environmental.health@bracknell.gov.uk) | **Tel: 01344 352000** | | RBFRS | [Centralhubfiresafety@rbfrs.co.uk](mailto:Centralhubfiresafety@rbfrs.co.uk) | **Tel: 01628 771222 / Out of hours Tel 0118 945 2888** |  |  |  |  | | --- | --- | --- | | **Reading** |  |  | | Reading Borough Council | [hep@reading.gov.uk](mailto:hep@reading.gov.uk) | **Tel: 0118 9372151** | | RBFRS | [Westhubfiresafety@rbfrs.co.uk](mailto:Westhubfiresafety@rbfrs.co.uk) | **Tel: 0118 9384481 / Out of hours Tel 0118 945 2888** |  |  |  |  | | --- | --- | --- | | **Slough** |  |  | | Slough Borough Council | [privatesectorhousing@slough.gov.uk](mailto:privatesectorhousing@slough.gov.uk) | **Tel: 01753 875392 / Out of hours Tel 07766085907** | | RBFRS | [Easthubfiresafety@rbfrs.co.uk](mailto:Easthubfiresafety@rbfrs.co.uk) | **Tel: 01753 547997 / Out of hours Tel 0118 945 2888** |  |  |  |  | | --- | --- | --- | | **West Berkshire** |  |  | | West Berkshire Council | [ehadvice@westberks.gov.uk](mailto:ehadvice@westberks.gov.uk) | **Tel: 01635 503242** | | RBFRS | [Westhubfiresafety@rbfrs.co.uk](mailto:Westhubfiresafety@rbfrs.co.uk) | **Tel: 01635 48112 / Out of hours Tel 0118 945 2888** |  |  |  |  | | --- | --- | --- | | **Windsor & Maidenhead** |  |  | | RBWM | [Residential.services@rbwm.gov.uk](mailto:Residential.services@rbwm.gov.uk) | **Tel: 01628 683800** | | RBFRS | [Easthubfiresafety@rbfrs.co.uk](mailto:Easthubfiresafety@rbfrs.co.uk) | **Tel: 01628 771222 / Out of hours Tel 0118 945 2888** |  |  |  |  | | --- | --- | --- | | **Wokingham** |  |  | | Wokingham Borough Council Housing | [Environmental.health@wokingham.gov.uk](mailto:Environmental.health@wokingham.gov.uk) | **Tel: 0118 9746200** | | RBFRS | [Centralhubfiresafety@rbfrs.co.uk](mailto:Centralhubfiresafety@rbfrs.co.uk) | **Tel: 01628 771222 / Out of hours Tel 0118 945 2888** | |