



WHERE A FEE CAN BE REQUESTED

Environmental Information available under the Environmental Information Regulations (EIR)

The EIR allow Royal Berkshire Fire Authority (the Authority) to make a “reasonable” charge for environmental information. A “reasonable” charge is one that covers the *actual* costs incurred by the Authority in producing the information. – There is no charge for inspecting information or accessing public registers or lists of environmental information.

Requests under the Freedom of Information Act (FOIA)

The Authority can charge for responding to a request for information which must comply with the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. However, the Authority does not have to comply with a request for information if the cost of compliance exceeds the “appropriate limit” (currently defined in the regulations as £450 for Fire Authorities). The Fees Regulations do not apply where the Authority is able to charge for the disclosure of information under another statutory provision.

Fees and Charges

	2018/19	2019/20	
Inspection Marriage Licence	£144	£148	
Appliance and Crew	£327 + VAT	£336 + VAT	Per hour or part hour, inclusive of all equipment carried. Charges to commence from time of leaving station to time of return.
Interview with Fire Officer	£144 + VAT	£148 + VAT	Per hour or part hour
Instructors	£144 + VAT	£148 + VAT	Per hour or part hour
Testing of Hydrants	£33 + VAT	£34 + VAT	Per private hydrant
Incident Report	£102.00	£105.00	Per report
Fire Investigation Report	£354 + VAT	£364 + VAT	Per report
<u>Photocopying and Printing</u>			
Black and White A4	£0.10 +VAT	£0.10 +VAT	Per sheet
Black and White A3	£0.20 + VAT	£0.20 + VAT	Per sheet
Colour A4	£1.00 + VAT	£1.00 + VAT	Per sheet
Colour A3	£1.50 + VAT	£1.50 + VAT	Per sheet
Photo quality paper	£1.50 + VAT	£1.50 + VAT	Per sheet
CDs or DVDs	£0.40 + VAT	£0.40 + VAT	Each
Photographs	£5.00 + VAT	£5.00 + VAT	Each
Postage			Actual cost
Manual file search for papers	£40 + VAT	£41 + VAT	Per search
Other Special Services: (incl. Industrial Training Courses)	In the case of special services for which charges have not been outlined above: Services will be undertaken once written acceptance of an estimated cost has been received.		