Date of Transaction	Beneficiary	Net Amount £	VAT Recoverable £	Gross Amount £	Summary of Purpose of the expenditure	Merchant Category
02.10.18	GWR	54.40	0.00	54.40	Travel - Train travel	Travel
16.10.18	The Weatsheaf	43.80	0.00	43.80	Catering at event	Subsistence
16.10.18	Lace Market Car Park	8.33	1.67		Travel - Parking	Travel
16.10.18	Hotel IBIS	54.17	10.83	65.00	Accommodation during event	Accommodation
16.10.18	Holiday Inn	165.00	33.00	198.00	Accommodation during event	Accommodation
30.10.18	ZH Hotels	90.00	18.00	108.00	Accommodation during event	Accommodation
18.10.18	First4Magnets	22.31	4.46	26.77	Equipment purchase	Miscellaneous
03.10.18	Greggs	3.75	0.75	4.50	Catering at event	Subsistence
03.10.18	Elles Baguettes	240.00	48.00	288.00	Catering at event	Subsistence
04.10.18	Hilton Hotels	90.83	18.17	109.00	Accommodation during event	Accommodation
05.10.18	Cumberland Lodge	83.40	16.68	100.08	Accommodation during event	Accommodation
10.10.18	Timpsons Ltd	72.60	0.00	72.60	Service purchase	Repairs/Maintenance
15.10.18	Vistaprint	17.98	3.60	21.58	Business Cards	Marketing/Promotion
15.10.18	Pavillion Magazines	86.50	0.00	86.50	Service purchase	Subscription
17.10.18	Trainline	76.80	0.00	76.80	Travel - Train travel	Travel
17.10.18	Zoro	29.92	5.98	35.90	Stationery	Stationery
17.10.18	Trainline	55.90	0.00	55.90	Travel - Train travel	Travel
25.10.18	Trainline	-27.50	0.00	-27.50	Travel - Train travel	Travel
25.10.18	Viking	31.78	6.36		Stationery	Stationery
31.10.18	Amazon	9.58		9.58	Equipment purchase	Miscellaneous
01.10.18	Amazon UK	53.96	13.49	67.45	Equipment purchase	Tools/Equipment
29.10.18	Amazon UK	23.06	5.77		Publications	Stationery
02.10.18	Halfords	116.66	23.33	139.99	Equipment purchase	Tools/Equipment
01.10.18	Amazon UK	26.14	0.00	26.14	Equipment Purchase	IT Equipment
02.10.18	Amazon UK	9.16		10.99	Equipment Purchase	IT Equipment
02.10.18	Amazon UK	5.98	0.00		Equipment Purchase	IT Equipment
02.10.18	Amazon UK	80.04	16.06	96.10	Equipment Purchase	IT Equipment
04.10.18	Amazon UK	8.32	1.67	9.99	Equipment Purchase	IT Equipment
04.10.18	Amazon UK	82.50	16.50	99.00	Equipment Purchase	IT Equipment
07.10.18	Amazon UK	37.48			Equipment Purchase	IT Equipment
09.10.18	Trainline	303.30	0.00	303.30	Equipment Purchase	IT Equipment
10.10.18	Amazon UK	36.57	7.31		Equipment Purchase	IT Equipment
10.10.18	Amazon UK	7.99	0.00	7.99	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	14.12	2.83		Equipment Purchase	IT Equipment
23.10.18	Amazon UK	14.12	2.83	16.95	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	14.12		16.95	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	151.66			Equipment Purchase	IT Equipment
23.10.18	Amazon UK	47.92	0.00		Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00		Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment

23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00	17.07	Equipment Purchase	IT Equipment
23.10.18	Amazon UK	17.07	0.00		Equipment Purchase	IT Equipment
24.10.18	Tesco	30.00	0.00		Equipment Purchase	IT Equipment
26.10.18	Amazon UK	3.04	0.60		Equipment Purchase	IT Equipment
26.10.18	Amazon UK	44.39	0.00	44.39	Equipment Purchase	IT Equipment
26.10.18	Amazon UK	707.50	141.50		Equipment Purchase	IT Equipment
26.10.18	Golden Ball Hotel	258.00	0.00		Accommodation during event	Accommodation
28.10.18	Amazon UK	108.32	21.67		Equipment Purchase	IT Equipment
28.10.18	Amazon UK	12.98	0.00		Equipment Purchase	IT Equipment
29.10.18	Amazon UK	83.20	16.70		Equipment Purchase	IT Equipment
29.10.18	Amazon UK	24.45	4.92		Equipment Purchase	IT Equipment
29.10.18	Amazon UK	12.22	2.46		Equipment Purchase	IT Equipment
03.10.18	Conservatree Printing	40.00	8.00		Stationery	Stationery
23.10.18	Great Western Trains	108.80	0.00		Travel - Train travel	Travel
24.10.18	South Eastern Trains	12.70	0.00		Travel - Train travel	Travel
30.10.18	Sainsburys	5.65	0.00		Catering at event	Subsistence
08.10.18	Vista Print	31.97	6.40		Business Cards	Marketing/Promotion
08.10.18	Corporate Insignia	29.25	5.85		Uniform	Uniform
16.10.18	The Consultation Institute	34.95	6.99		Training Courses	Staff training
25.10.18	Village Hotels	383.00	0.00		Accommodation during event	Accommodation
15.10.18	Screwfix	87.27	17.42		Equipment purchase	Tools/Equipment
17.10.18	Luminati	583.87	116.77		Office furniture	Furniture
03.10.18	B&Q	11.93	2.39		Equipment purchase	Tools/Equipment
08.10.18	Entedi Ltd	185.00	37.00		Equipment purchase	Tools/Equipment
09.10.18	Steadfast	266.37	0.00		Equipment purchase	Tools/Equipment
09.10.18	Steadfast	602.05	0.00		Equipment purchase	Tools/Equipment
12.10.18	Screwfix	58.25	11.65		Equipment purchase	Tools/Equipment
24.10.18	Screwfix	13.32	2.66		Equipment purchase	Tools/Equipment
20.10.18	Screwfix	31.12	6.21		Equipment purchase	Tools/Equipment
28.10.18	Screwfix	12.49	2.49		Equipment purchase	Tools/Equipment
20.10.18	West Berks District Council	3.25	0.65		Travel - Parking	Travel
04.10.18	Croppers In Bloom	170.83	34.17	205.00	<u> </u>	Miscellaneous
04.10.18	Samuel Brothers	5.83	1.17		Service purchase	Delivery/Postages
11.10.18	Marks & Spencer	18.99	0.00		Uniform	Uniform
24.10.18		121.70	0.00		Travel - Train travel	Travel
31.10.18	Trainline Victoriat	125.94	25.33		Business Cards	
31.10.18	Vistaprint	209.90	42.12		Business Cards Business Cards	Marketing/Promotion
	Vistaprint	83.96	17.05			Marketing/Promotion
31.10.18 31.10.18	Vistaprint	62.97			Business Cards	Marketing/Promotion
	Vistaprint		12.85		Business Cards	Marketing/Promotion
31.10.18	Vistaprint	20.99	4.20		Business Cards	Marketing/Promotion
31.10.18	Vistaprint	20.99	4.20		Business Cards	Marketing/Promotion
31.10.18	Vistaprint	3.99	0.00		Business Cards	Marketing/Promotion
10.10.18	CEF Bracknell	458.20	91.64	549.84	Equipment purchase	Tools/Equipment

26.10.18	Shell	33.34	6.67	40.01	Travel - Fuel	Fuels
29.10.18	B&Q	44.65	8.93	53.58	Equipment purchase	Tools/Equipment
30.10.18	Tesco	77.65	15.53	93.18	Travel - Fuel	Fuels
21.10.18	South West Trains	19.00	0.00		Travel - Train travel	Travel
29.10.18	South West Trains	151.20	0.00		Travel - Train travel	Travel
12.10.18	McDonalds	16.04	0.00		Catering at event	Subsistence
16.10.18	Nisbets	35.99	7.19		Equipment purchase	Tools/Equipment
31.10.18	Suites Hotel	71.67	14.33		Accommodation during event	Accommodation
09.10.18	AO	290.83	58.17		Equipment purchase	Tools/Equipment
09.10.18	AO	295.00	59.00		Equipment purchase	Tools/Equipment
16.10.18	Royal Mail	125.00	0.00		Stamps	Delivery/Postages
16.10.18	Paypal Mardel Office	332.25	66.45		Office furniture	Furniture
16.10.18	Paypal Mardel Office	18.00	0.00		Service purchase	Delivery/Postages
17.10.18	John Lewis	75.00	15.00		Equipment purchase	Tools/Equipment
19.10.18	Simon Jersey	77.50	15.50		Uniform	Uniform
19.10.18	First Corporate	67.00	13.40		Uniform	Uniform
23.10.18	John Lewis	-3.34	-0.66		Equipment purchase	Tools/Equipment
23.10.18	Paypal Mardel Office	177.50	35.50		Office furniture	Furniture
23.10.18	Eco Franking	18.95	3.79		Stationery	Stationery
24.10.18	Ikea	7.92	1.58		Equipment purchase	Tools/Equipment
24.10.18	Furniture at Work	376.00	75.20		Office furniture	Furniture
25.10.18	Pattersons	42.11	8.42		Equipment purchase	Tools/Equipment
29.10.18	Crate Hire	402.60	80.52		Equipment purchase	Tools/Equipment
31.10.18	Easylocks	38.06	7.62		Equipment purchase	Tools/Equipment
20.10.18	Amazon	36.07	7.22		Equipment purchase	Miscellaneous
03.10.18	Gomeral Park Hotel	158.00	0.00		Accommodation during event	Accommodation
17.10.18	Disclosure and Barring	25.00	0.00		Service purchase	Miscellaneous
22.10.18	Disclosure and Barring	25.00	0.00		Service purchase	Miscellaneous
29.10.18	Amazon	119.94	0.00		IT Equipment	IT Equipment
29.10.18	Morrisons	20.80	0.00		Catering at event	Subsistence
19.10.18	Adobe Acrobat	12.64	2.53		IT Software	IT Software
03.10.18	South West Trains	39.50	0.00		Travel - Train travel	Travel
31.10.18	South West Trains	54.40	0.00		Travel - Train travel	Travel
13.10.18	Noun Project	7.83	0.00		Service Purchase	IT Services
06.10.18	B&Q	35.08	7.02		Equipment purchase	Tools/Equipment
06.10.18	B&Q	11.66	2.34		Equipment purchase	Tools/Equipment
02.10.18	NCP Limited	5.00	1.00		Travel - Parking	Travel
29.10.18	Tesco	6.31	0.00		Catering at event	Subsistence
29.10.18	Tesco	5.07	1.02		Catering at event	Subsistence
03.10.18	Advanced Maintenance	85.00	17.00		Service purchase	Vehicle Maintenance
16.10.18	Sainsburys	2.00	0.00		Service purchase	Vehicle Maintenance
11.10.18	B&Q	43.74	0.00		Equipment Purchase	Tools/Equipment
01.10.18	Travelodge	-92.50	0.00		Accommodation during event	Accommodation
05.10.18	Holiday Inn	724.00	0.00		Event booking	Conferences
08.10.18	Amazon	43.94	0.00		Stationery	Stationery
08.10.18	Oxfam	23.94	0.00		Stationery	Stationery

08.10.18	Hive	139.10	0.00	139.10	Stationery	Stationery
08.10.18	John Wiley & Sons	267.95	0.00		Stationery	Stationery
08.10.18	John Wiley & Sons	3.09	0.62		Stationery	Stationery
08.10.18	John Wiley & Sons	76.95	0.00	76.95	Stationery	Stationery
08.10.18	John Wiley & Sons	3.09	0.62	3.71	Stationery	Stationery
08.10.18	Hive	594.75	0.00		Stationery	Stationery
09.10.18	Fishpond	105.00	0.00		Stationery	Stationery
09.10.18	Amazon	69.32	0.00		Stationery	Stationery
09.10.18	Amazon	18.92	0.00		Stationery	Stationery
16.10.18	Rexel	92.07	18.41		Stationery	Stationery
11.10.18	Travelodge	-67.00	0.00		Accommodation during event	Accommodation
12.10.18	Stationery Office Books	89.96	0.00		Stationery	Stationery
17.10.18	Press to Print	347.00	0.00		Leaflets	Stationery
23.10.18	Ulster University	90.00	0.00		Examination fee	Staff training
24.10.18	Croen Hotel	26.25	5.25		Catering at event	Subsistence
31.10.18	Event Brite Women and Autism	75.00	0.00		Event Booking	Conferences
09.10.18	Screwfix	5.33	1.06		Equipment Purchase	Tools/Equipment
12.10.18	Concept Engineering Limited	69.00	13.80		Equipment Purchase	Tools/Equipment
22.10.18	Green Parrot	49.30	0.00		Catering at event	Subsistence
22.10.18	Screwfix	4.15	0.83		Equipment Purchase	Tools/Equipment
22.10.18	Screwfix	54.96	10.98		Equipment Purchase	Tools/Equipment
22.10.18	Sainsburys	47.40	0.00	47.40	Equipment purchase	Miscellaneous
02.10.18	Versapak Int Ltd	590.29	118.06	708.35	Equipment purchase	Tools/Equipment
02.10.18	Collins Nets Ltd	17.00	3.40		Equipment purchase	Tools/Equipment
02.10.18	RS Components	4.90	0.98		Equipment purchase	Tools/Equipment
02.10.18	Westbury Industrial Supplies Ltd	6.50	1.30		Uniform	Uniform
02.10.18	Westbury Industrial Supplies Ltd	53.15	0.00		Uniform	Uniform
02.10.18	Sports Direct	48.99	0.00	48.99	Uniform	Uniform
02.10.18	Hot Pack Int	39.25	0.00	39.25	Catering at event	Subsistence
02.10.18	Newitss.Com	8.93	1.78		Equipment purchase	Tools/Equipment
02.10.18	Collins Nets Ltd	26.00	5.20		Equipment purchase	Tools/Equipment
02.10.18	Brcode Warehouse	167.81	33.56	201.37	Equipment purchase	Tools/Equipment
04.10.18	Screwfix	12.50	2.49	14.99	Equipment purchase	Tools/Equipment
04.10.18	Sports Direct	48.99	0.00	48.99	Uniform	Uniform
05.10.18	Easylocks	17.45	3.49	20.94	Equipment purchase	Tools/Equipment
05.10.18	Sports Direct	75.82	15.17	90.99	Uniform	Uniform
10.10.18	Screwfix	366.65	73.33	439.98	Equipment purchase	Tools/Equipment
11.10.18	Screwfix	99.99	0.00	99.99	Equipment purchase	Tools/Equipment
12.10.18	Screwfix	104.99	0.00		Uniform	Uniform
12.10.18	Screwfix	20.07	4.01		Equipment purchase	Tools/Equipment
12.10.18	Sports Direct	342.99	0.00	342.99	Uniform	Uniform
12.10.18	Polybags Ltd	97.24	0.00		Equipment purchase	Tools/Equipment
13.10.18	Amazon	7.99	0.00		Service purchase	Delivery/Postages
16.10.18	Tool Station	8.09	1.62	9.71	Equipment purchase	Tools/Equipment
16.10.18	Screwfix	27.50	5.49		Equipment purchase	Tools/Equipment
16.10.18	Sports Direct	110.82	22.17	132.99	Uniform	Uniform

17.10.18	Kalehurst Garden Machinery	35.23	7.05	42.28	Equipment purchase	Tools/Equipment
17.10.18	Northern Diver	7.92	1.58	9.50	Equipment purchase	Tools/Equipment
17.10.18	Screwfix	9.99	1.99	11.98	Equipment purchase	Tools/Equipment
17.10.18	Blacks	31.35	0.00	31.35	Equipment purchase	Tools/Equipment
18.10.18	SP Services	91.62	0.00	91.62	Medical Supplies	Medical Supplies
18.10.18	Screwfix	15.82	3.16	18.98	Equipment purchase	Tools/Equipment
18.10.18	Bowak	122.22	24.44	146.66	Equipment purchase	Tools/Equipment
01.10.18	Radiocomms	41.50	8.30	49.80	Equipment purchase	Tools/Equipment
12.10.18	Netistrar	58.80	0.00	58.80	IT Software	IT Software
19.10.18	Eyre & Elliston	211.87	42.37	254.24	Equipment purchase	Tools/Equipment
31.10.18	Eyre & Elliston	21.50	4.30	25.80	Equipment purchase	Tools/Equipment
31.10.18	Amazon	52.07	10.42	62.49	Equipment purchase	Tools/Equipment
31.10.18	Amazon	89.45	17.89	107.34	Equipment purchase	Tools/Equipment
18.10.18	Amazon	31.64	6.33	37.97	Equipment purchase	Tools/Equipment
30.10.18	Amazon	36.59	7.32	43.91	Equipment purchase	Tools/Equipment
30.10.18	Amazon	10.13	2.02	12.15	Equipment purchase	Tools/Equipment
30.10.18	Amazon	20.24	4.06	24.30	Equipment purchase	Tools/Equipment
04.10.18	Footprint Uniforms	241.40	48.28	289.68	Uniform	Uniform
08.10.18	www.cfoaservices.co.uk	700.00	140.00	840.00	Event Booking	Conferences
09.10.18	South West Trains	24.40	0.00	24.40	Travel - Train travel	Travel
01.10.18	Trainline	42.50	0.00	42.50	Travel - Train travel	Travel
02.10.18	Sainsburys	8.05	0.00	8.05	Catering at event	Subsistence
03.10.18	Trainline	58.40	0.00	58.40	Travel - Train travel	Travel
09.10.18	Amazon	407.50	0.00	407.50	Stationery	Stationery
10.10.18	Marks & Spencer	39.50	0.00	39.50	Uniform	Uniform
11.10.18	Amazon	271.27	0.00	271.27	Stationery	Stationery
15.10.18	Alexandra	20.48	4.10	24.58	Uniform	Uniform
20.10.18	Marks & Spencer	-39.50	0.00	-39.50	Uniform	Uniform
29.10.18	Viking	32.89	6.58		Stationery	Stationery
09.10.18	Headsets Sales Ltd	285.36	57.07	342.43	IT Equipment	IT Equipment
23.10.18	Amazon	82.96	0.00	82.96	Uniform	Uniform
23.10.18	Amazon	75.00	15.00	90.00	Uniform	Uniform

Total 19,288.97 2,200.66 21,489.63