

MINUTES OF THE MEETING OF ROYAL BERKSHIRE FIRE AUTHORITY'S EXTRAORDINARY MANAGEMENT COMMITTEE



Held on Monday 8 October 2018 at 5.00pm

RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot,
Reading, Berkshire RG31 7SD

Members: * Councillor Malcolm Alexander
(* *present*) Councillor Phillip Bicknell
Councillor Jason Brock
* Councillor Colin Dudley
* Councillor Paul Gittings
* Councillor Pauline Helliar-Symons
* Councillor Tina McKenzie-Boyle
Councillor Ted Plenty
* Councillor Rachelle Shepherd-DuBey
* Councillor Angus Ross
Councillor Emma Webster

In Attendance: Becci Jefferies (Head of HR&L&D)
Katie Mills (Head of Corporate Services)
Fayth Rowe (Democratic Support Lead)

Action

16. APOLOGIES

Apologies were received from Councillors Philip Bicknell, Jason Brock, Ted Plenty and Emma Webster.

17. DECLARATIONS OF INTEREST

There were no declarations of interest received.

18. APPOINTMENT OF DISCIPLINARY SUB –COMMITTEE

The Head of HR&L&D reported the extraordinary Management Committee meeting had been called for Members to establish and appoint a sub-committee to attend a disciplinary hearing. She advised most appeals should be heard within a day and as soon as the sub-committee had been appointed dates would be co-ordinated around the appellant in the coming weeks.

In discussing the previous Disciplinary, Appeals and Grievance Committee (DAG) under the old Fire Authority governance structure, the Chairman advised that DAG had been a sub-committee of Management Committee Members and suggested that the Disciplinary Sub-Committee should have a minimum of three Members attending a Hearing, however the appointment of four Members were to be made.

Councillor Angus Ross requested for a cross party representation of Members of the sub-committee.

RESOLVED:

That Councillors Malcolm Alexander, Tina McKenzie-Boyle, Paul Gittings and Pauline Helliard-Symons were appointed as members of the Disciplinary Sub-Committee and that no more than three members would be called to arrange a disciplinary hearing meeting;

That the Chairman of the Disciplinary Sub-Committee would be appointed on the day, and

That Councillors Colin Dudley, Rachelle Shepherd-DuBey and Angus Ross were appointed as substitute Members of the Disciplinary Sub-Committee.

19. DATE OF THE NEXT MEETING

Monday 22 October 2018, 6.30pm at RBFRS Headquarters, Newsham Court, Pincents Kiln, Calcot, Reading RG31 7SD.

(The meeting closed at 5.06pm)