

## **AGENDA ITEM 5: MINUTES**

**MINUTES OF A MEETING OF THE ROYAL BERKSHIRE FIRE AUTHORITY'S PERSONNEL COMMITTEE HELD AT BRIGADE HEADQUARTERS ON MONDAY 9 APRIL 2001 COMMENCING AT 6.10PM AND CONCLUDED AT 7.35PM**

**Present: B J S Patman (Chairman), T D McCann (Vice-Chairman)  
O E Jeffery, Ms K Peak, D Wilson (Substitute for Mrs C Bateson)**

**Apologies: Mrs C Bateson, J Morris**

### **3.01/01 MINUTES: MARCH 2001**

The Part I Minutes of the last meeting held on Monday 12 March 2001, having been previously circulated, were taken as read and signed by the Chairman as a correct record.

### **3.02/01 DATE OF NEXT MEETING**

Following the decision to change the date of the Annual Fire Authority meeting it was decided to defer arranging a date for the next Personnel Committee meeting.

### **3.03/01 EXCLUSION OF THE PUBLIC**

**RESOLVED:** That, under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A of the said Act indicated.

	<b>Agenda item</b>	<b>Paragraph</b>
5	Part II Minutes: Monday 12 March 2001	1,7 & 8
6	Annual Review of Local Pay Ranges	1
7	Workshop Redundancies	1
8	Appointment of Deputy Clerk to the Fire Authority	1
9	Settlement of Employment Tribunal Case - Mr BS	1
10	Resignation of Divisional Officer MD	1

1947-1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

1948

*(Note: The following is a summary of the items considered in the Part II Agenda of the Fire Authority's Personnel Committee meeting held on Monday 9 April 2001)*

**3.04/01          PART II MINUTES:          12 MARCH 2001**

The Part II Minutes were received and approved as a correct record.

**3.05/01          ANNUAL REVIEW OF LOCAL PAY RANGES**

The Committee approved the revised pay ranges for Senior Managers, Finance and Information Services local pay groups to take effect from 1 April 2001.

**3.06/01          WORKSHOP REDUNDANCIES**

Having considered a request from Unison together with the alternative options available the Committee agreed to an improvement in the redundancy payments offered.

**3.07/01          APPOINTMENT OF DEPUTY CLERK TO THE FIRE  
AUTHORITY**

The Committee endorsed the appointment of a Deputy Clerk and referred it to the Fire Authority meeting in July with a recommendation that it be approved.

**3.08/01          SETTLEMENT OF EMPLOYMENT TRIBUNAL CASE: MR BS**

The Committee noted the details of the settlement of an Employment Tribunal Case.

**3.09/01          RESIGNATION OF DIVISIONAL OFFICER MD**

The Committee was advised of the resignation of Divisional Officer MD.

Signed:   
Chairman

Date: 9 October 2001

