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AGENDA ITEM 3: MINUTES

MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD AT BRIGADE HEADQUARTERS, DEE ROAD, TILEHURST ON MONDAY 17TH MAY 1999 COMMENCING AT 6.15PM AND CONCLUDED AT 7.15PM

Present: J C G Brooks (Chairman), J J Connolly, B J S Patman,
T N Stephens (substitute for Mrs C. Bateson)

Apologies: A B V P Hickley

3.01/99 MINUTES: 18th AUGUST 1998

The Minutes of the last meeting held on 18th August 1998, having been previously circulated, were taken as read and signed by the Chairman as a correct record.

3.02/99 EXCLUSION OF THE PUBLIC

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the said Act as indicated

	Agenda Item	Paragraph
4	Part 2 Minutes - 18 th August 1998	11
5	Fire Authority Treasurer - Review of Remuneration	1
6	Annual Review of Local Pay Ranges	1
7	Non-Uniformed Staff Grading Structure	1

Note: The following is a summary of the matters dealt with in Part II of the Personnel Committee meeting held on Monday 17 May 1999.

3.03/99 PART II MINUTES: 18 AUGUST 1998

The Part II Minutes were approved as a correct record

3.04/99 FIRE AUTHORITY TREASURER - REVIEW OF REMUNERATION

As agreed on the Treasurer's appointment, the Treasurer's remuneration was reviewed having regard to hours actually worked and the Chief Fire Officer and Clerk were authorised to negotiate an extension of the contract beyond 31st March 2000.

3.05/99 ANNUAL REVIEW OF LOCAL PAY RANGES

The Committee approved within existing budget provision revised pay ranges for Senior Managers, Finance and Information Services pay groups and agreed a common review date of 1 April for all Local Pay Groups.

3.06/99 NON-UNIFORMED STAFF GRADING STRUCTURE

The Committee considered proposals for restructuring the grades for Non-Uniformed Staff having regard to local market forces and agreed that the Director of Human Resources should now consult with Non-Uniformed staff and their representatives and report back.



CHAIRMAN

5-8-99