

AGENDA ITEM 2: MINUTES

MINUTES OF A MEETING OF THE ROYAL BERKSHIRE FIRE AUTHORITY'S URGENCY COMMITTEE HELD AT BRIGADE HEADQUARTERS ON THURSDAY 1 FEBRUARY 2001 COMMENCING AT 6.10PM AND CONCLUDED AT 7.07PM.

Present: J C G Brooks (Chairman), B J S Patman

Also Present: M Pritchett, T D McCann

Apologies: Ms K Peak

1.01/01 MINUTES 4 DECEMBER 2000

The Part I Minutes of the last meeting held on Monday 4 December 2000, having been previously circulated, were taken as read and signed by the Chairman as a correct record.

1.02/01 DATE OF NEXT MEETING

RESOLVED: That a further meeting of the Fire Authority's Urgency Committee be arranged for Monday 26 February 2001 at Brigade Headquarters commencing at 5.30pm.

1.03/01 EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A of the said Act indicated:

	Agenda Item	Paragraph
5	Part II Minutes - Monday 4 December 2001	1, 7 & 8
6	Contract for Change Management Consultancy Services	7 & 8
7	Budget Virements	7 & 8
8	Purchase of Fire-Fighters Helmets	7 & 8
9	Purchase of Fire-Fighters Protective Coats and Overtrousers	7 & 8

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| 10 | Purchase of Competency and Accident Recording Software | 7 & 8 |
| 11 | Award of Fleet Maintenance Contract | 7 & 8 |
| 12 | Purchase of Thermal Imaging Cameras Equipment | 7 & 8 |

Note: The following is a summary of the items considered in the Part II Agenda of the Urgency Committee meeting held on Thursday 1 February 2001.

1.04/01 PART II MINUTES - 4 DECEMBER 2000

The Part II Minutes were received and approved as a correct record.

1.05/01 CONTRACT FOR CHANGE MANAGEMENT CONSULTANCY SERVICES

Having considered the report the Urgency Committee deferred a decision and requested Officers to negotiate with the Consultants a pre-implementation phase and present a report on the outcome of the negotiations together with a programme for the implementation of the full Contract to the Urgency Committee or Personnel Committee at their meetings on Monday 26 February or Monday 12 March 2001 respectively.

1.06/01 BUDGET VIREMENTS

The Urgency Committee approved various Budget virements to facilitate the most effective use of the budgets available.

1.07/01 PURCHASE OF FIRE-FIGHTER'S HELMETS

The Urgency Committee authorised the Chief Fire Officer to enter into a contract for the supply of six hundred Fire-Fighters helmets and protective helmet bags to be funded from the agreed Capital Programme.

1.08/01 PURCHASE OF FIRE-FIGHTER'S PROTECTIVE COATS AND OVERTROUSERS

The Urgency Committee authorised the Chief Fire Officer to enter into a contract for the supply of 1200 sets of Fire-Fighters protective coats and overtrousers to be funded

from within approved budgets following the Committee's decision on Budget virements.

1.09/01 PURCHASE OF COMPETENCY AND ACCIDENT RECORDING SOFTWARE

The Urgency Committee approved, in accordance with Standing Orders 10a, 10d and 10f, a single tender action for the purchase of Infographics FireWatch to be funded from within existing approved budgets.

1.10/01 AWARD OF FLEET MAINTENANCE CONTRACT

In approving the proposed action in principle the Urgency Committee requested the Chief Fire Officer to continue negotiations and present a further report on the outcome of those negotiations to the Urgency Committee or Personnel Committee at their meetings on Monday 26 February or Monday 12 March 2001 respectively.

1.11/01 PURCHASE OF THERMAL IMAGING CAMERA EQUIPMENT

The Urgency Committee authorised the Chief Fire Officer to enter into a contract for the supply of eleven thermal imaging cameras to be funded in part from within existing budgets and part from the approved 2001/2002 budget.

Signed:.....
Chairman

Date: 26 February 2001

