

AGENDA ITEM 1 : MINUTES - 19 MAY 1998

MINUTES OF A MEETING OF THE URGENCY COMMITTEE HELD AT BRIGADE HEADQUARTERS, DEE ROAD, TILEHURST ON MONDAY 20 JULY 1998 COMMENCING AT 9.30 AM AND CONCLUDED AT 9.40 AM

Present: J C G Brooks (Chairman), J J Connolly, B J S Patman

3.01/98 MINUTES - 19 MAY 1998

The minutes of the meeting of the Committee held on 19 May 1998 were taken as read and signed by the Chairman as a correct record.

3.02/98 EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A of the said Act indicated:

Agenda Item	Paragraph
3 Part II Minutes - 19 May 1998	11
4 Standing Orders relating to Contracts - Appointment of Human Resources Consultant	1

The following is a summary of the matters dealt with in part II of the meeting:

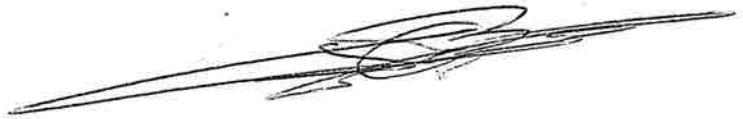
3.03/98 PART II MINUTES - 19 MAY 1998

The part II minutes of the meeting held on 19 May 1998 were taken as read and signed by the Chairman as a correct record.

3.04/98 STANDING ORDERS RELATING TO CONTRACTS APPOINTMENT OF HUMAN RESOURCES CONSULTANT

The Committee considered a report seeking approval to appoint Mr G Hawkins as Human Resources Consultant for a further 40 days in accordance with Contract Regulations 10 a and e and agreed:

- 1 That Mr G Hawkins be appointed Human Resources Consultant for a further period of 40 days in accordance with Standing Orders relating to Contracts 10 a and e; and,
- 2 That the Chief Fire Officer be authorised to extend the contract for a further period of up to 10 days, if required.



AGENDA ITEM 3: PART II MINUTES - 20 JULY 1998

3.03/98 PART II MINUTES - 19 MAY 1998

The Part II minutes of the meeting held on 19 May 1998 were taken as read and signed by the Chairman as a correct record.

**3.04/98 STANDING ORDERS RELATING TO CONTRACTS -
APPOINTMENT OF HUMAN RESOURCES CONSULTANT**

The Committee considered a report (Agenda Item 4 - not reproduced) seeking approval to appoint Mr G Hawkins as Human Resources Consultant for a further 40 days in accordance with Contract Regulations 10 a and e.

The Committee was advised that, as a result of a number of issues which had arisen since 1 April 1998, the Chief Fire Officer had had to divert Mr Hawkins from the work for which he had been originally employed. In the circumstances, there was a continuing need for his assistance. It was noted that, his presence on site, obviated the need to re-tender for the service. The Chief Fire Officer added that, given the responses when the contract had been advertised originally, he doubted whether it would be possible to obtain the service on better terms elsewhere or to the same standard which Mr Hawkins had been able to offer.

The Committee agreed to offer the further contract to Mr Hawkins, adding that, if necessary, the Chief Fire Officer could offer him a further ten days if they were required to complete his duties.

RESOLVED:

- 1 That Mr G Hawkins be appointed Human Resources Consultant for a further period of 40 days in accordance with Standing Orders relating to Contracts 10 a and e; and,
- 2 That the Chief Fire Officer be authorised to extend the contract for a further period of up to 10 days, if required.

