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**AGENDA ITEM 2: MINUTES**

**MINUTES OF A MEETING OF THE ROYAL BERKSHIRE FIRE AUTHORITY'S URGENCY COMMITTEE HELD AT BRIGADE HEADQUARTERS ON MONDAY 26 FEBRUARY 2001 COMMENCING AT 6.00PM AND CONCLUDED AT 6.50PM**

**Present: J C G Brooks (Chairman), B J S Patman, Ms K Peak**

**2.01/01 MINUTES: 1 FEBRUARY 2001**

The Part I Minutes of the last meeting held on Thursday 1 February 2001, having been previously circulated, were taken as read and signed by the Chairman as a correct record.

**2.02/01 AWARD OF INSURANCE CONTRACTS - PRESENTATION FROM CONSULTANTS**

The Chairman welcomed and introduced Owen Digman and Selina Walkley from Marsh Public Risk Services, the Authority's Insurance Brokers, to the meeting and invited them to present their report included in the Part II Agenda as Appendix B (not reproduced). They explained the background to the two options presented by the preferred Insurance Companies together with an explanation as to why Option 2 had been chosen.

Following the Presentation, Members and Officers were given the opportunity to ask questions. The Chairman, on behalf of the Authority, thanked the Broker's representatives for attending the meeting and for their presentation.

**NOTED**

**2.03/01 EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A of the said Act indicated:

|   | <b>Agenda Item</b>                         | <b>Paragraph</b> |
|---|--|------------------|
| 4 | Part II Minutes - Thursday 1 February 2001 | 1,7 & 8          |
| 5 | Award on Insurance Contracts               | 7 & 8            |
| 6 | Award of Contract - Fleet Maintenance      | 7 & 8            |



*Note: The following is a summary of the items considered in the Part II Agenda of the Urgency Committee meeting held on Monday 26 February 2001.*

**2.04/01 PART II MINUTES: 1 FEBRUARY 2001**

The Part II Minutes were received and approved as a correct record.

**2.05/01 AWARD OF INSURANCE CONTRACTS**

The Urgency Committee authorised the Authority Treasurer to enter into the contracts of insurance as recommended in the Insurance Broker's report.

**2.06/01 AWARD OF CONTRACT - FLEET MAINTENANCE**

The Urgency Committee, having explored the options available, determined the human resource issues arising from the award of the fleet maintenance contract.

Signed:   
Chairman

Date: 8 MARCH 2001

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